



MASSACHUSETTS STATE COUNCIL KNIGHTS OF COLUMBUS

COUNCIL MERGING AND SELLING OF BUILDING PROCESS

MERGING OF COUNCILS

- 1 Inform your District Deputy and the State Council office of your intent to merge with another Council.
- 2 A State Officer Advisor will help with the discussion on merger of both Councils.
- 3 Discussion on Name and/or Change of Council number after merger, if any.
- 4 All membership **MUST** be informed of Council merger in a timely manner by mail.
- 5 After the mailing, a vote of approval from both the Council merging and the Council to be merged, must take place at a regular or special meeting.
- 6 Any property from the Council being merged must be donated to an equal Charity. i.e. Merged Council, State Charitable Foundation, Church, etc.
- 7 All outstanding bills must be paid prior to merging (per Capita)
- 8 All monies without exception from any source in Council (Council or Building Association) must be donated to an equal Charity. (Merged Council, State Charitable Foundation, Church, etc.)
- 9 Letters stating merger approval at Council meetings from each Council must be sent to the State Deputy.
- 10 Supreme Board approves merger.
- 11 Supreme moves all members on paper to new merged Council.

SELLING OF BUILDING, if applicable

- 1 Inform your District Deputy and the State Council office of your intent to Sell building.
- 2 A State Officer Advisor will help with the discussion on the proper procedure on selling your building.
- 3 All members **MUST** be informed of Councils intent to sell building in a timely manner by mail.
- 4 After the mailing, a vote of approval from the Council membership (Since they are all members of the Building Association), must take place at a regular Building Association or special meeting to allow building to be sold and to start the process of selling the building.
- 5 Notification to the membership in a timely manner by mail that a worth while and valid Bid, or Bids have been received.
- 6 After the mailing, a vote of approval from the Council membership (Since they are all members of the Building Association), must take place at a regular Building Association or special meeting to accept the sale of the building.
- 7 Sale of building procedures comes under the control of the Secretary of State, and the Attorney General's Office since a Building Association must be incorporated.
- 8 All monies collected after the sale can be held for (1) one year in a Special Building fund controlled by the Council, and in the Councils name and then must be turned over to control of council Treasurer/Trustees.
- 9 After one (1) year with no building, or Real Estate owned by the Council, the Building Association is no longer legal.